

INSTITUT DE TOURAINE

Course offer 2017

1. **Standard course - 15 hours per week**

To improve your French in a balanced way (alternating oral and reading/writing skills), morning lessons from Monday to Friday, benefiting of your afternoons free to discover Tours and its region at your own pace.

- Language course from 2 to 48 weeks
- **Morning classes only, 15 hours per week**
- Available from 9 January to 15 December 2017
- Class size from 10 to a maximum limit of 15 students per class
- Starting dates: every Monday, except for complete beginners (see note below).

2. **Intensive course - 22h30 per week**

An intensive program to improve faster – in addition to the standard course, you will attend phonetics lessons and course units that will take into account your objectives and your difficulties, to design a track that fits your needs and interests (French culture, volunteering, French for specific purpose, etc.).

- Language course from 2 to 48 weeks
- **22h30 per week, including:**
 - ✓ 15h language course (morning classes),
 - ✓ 1h30 of phonetics,
 - ✓ 3h of tutorials (writing /reading and oral skills),
 - ✓ 3h of cultural workshops (French civilization, fashion, gastronomy, literature, arts, etc.) or French for specific purpose, including DELF/DALF exam preparation courses.
- Available from 9 January to 15 December 2017
- Class size from 10 to a maximum limit of 15 students per class
- Starting dates: every Monday, except for complete beginners (see note below).

Complete beginners - complete beginners must start their course on either: 9 January, 6 February, 6 March, 3 April, 2 May, 29 May, 26 June, 24 July, 21 August, 25 September, 23 October and 20 November 2017.

Recommended starting dates for the standard (1) and the intensive course (2), for studies lasting **4 weeks or more**: 9 January, 6 February, 6 March, 3 April, 2 May, 29 May, 26 June, 24 July, 21 August, 25 September, 23 October and 20 November 2017.

3. **Combi course - standard course + 3 hours of private lessons**

A flexible program that combines group lessons in the morning and private lessons, with a program that fits your objectives and needs

- Language course 2 weeks minimum
- **Morning classes, 15 hours per week**
- **3 hours of private lesson per week**
- Available from 9 January to 15 December 2017

4. **Discovery course – French and cultural activities**

This course offers you the opportunity to combine learning French and discovering the Loire Valley during summertime, an ideal way to practice your French through selected activities by our team specialists.

A standard course (1) or an intensive course (2) including a cultural program registration, for 2 or 4 weeks.

The cultural program includes, for every 2-week period: 1 full day excursion, 1 half-day excursion, 1 cooking workshop and 1 wine tasting workshop (*), i.e. around 15h of activities in total. (*) For students over 18.

- Starting dates: every Monday from **29 May to 4 September 2017** only

5. **Exam preparation – DELF B1 or B2**

To prepare the DELF B1 or B2, to understand the key success factors and to embrace a winning strategy.

Preparation of the standard exams, listening and reading strategy, work on vocabulary, reinforcement of the knowledge of contemporary France, practice tests. Oral skills practice: preparation of the oral comprehension test and the speaking test. Training on reading and writing competences: preparation of the essay writing and reading exam.

- Two-week program
- **20 hours** per week
- Class size from 8 to a maximum limit of 12 students per class
- Assessment of the students' level prior to admission

- Starting dates: every Monday from **3 April to 2 May 2017** only

6. **Private lessons**

A course completely adapted to your profile and your expectation, a flexible schedule and a number of hours in relation with your objectives and availability.

Private tuitions are available from 9 January to 15 December 2017. They can be attended separately or in combination with group courses.

7. **French immersion – 3 hours per week**

A course meant for the people living in France (studies, work or residence) who wish to develop their linguistic competences.

Course for students or adults who have already settled in France, with an intermediate or advanced level.

Reinforcement of oral and reading / writing skills in an immersion context. Depending on the learners' profile, a targeted training about French in higher education or French at work can be organized.

Complementary resources are available online. This program can be attended using one's "Personal training account" (vocational training for people working in France).

- A 10-week program
- **3 hours** per week, on Saturday morning
- Class size from 6 to a maximum limit of 10 students per class
- Assessment of the students' level prior to admission

- Starting dates: 3 sessions per year – courses every Saturday from **14 January to 18 March 2017**, from **8 April to 10 June 2017** and **from 7 October to 9 December 2017**

8. Training for teachers of French as a foreign language

For teachers of French who wish to develop their knowledge in didactics and methodology, to observe different practices and to gain an insight into contemporary France.

Training course for teachers of French, duration: 1 to 4 weeks, with 20 or 25 hours per week:

- 20 hours of didactics and methodology (oral and written French, phonetics, culture),
- 5 hours of language reinforcement and phonetics.

*The detailed program of this course is available on our website. This training course is eligible for **Erasmus +** funding.*

- This training can be attended from **3 July to 11 August 2017**.

General information

Minimum intake: The number of teaching hours of the programs can be adjusted if the number of students is not sufficient (students with the same level).

Institut de Touraine is **closed** from Monday 19 December 2016 to Friday 6 January 2017 and from Monday 18 December 2017 to Friday 5 January 2018.

Public holidays - In 2017, Institut de Touraine will be closed on the following dates: Monday 17/04, Monday 01/05, Monday 08/05, 25/05, 14/07, 15/08, 01/11. On these dates, courses will be neither taught nor postponed. If a public holiday falls on a Monday, the course will start on Tuesday.

The **courses** are scheduled from **Monday to Friday**, except for the "French immersion" program. Institut de Touraine is closed on Sundays.

Institut de Touraine is a certified examination center for **DEL**F and **DAL**F. The calendar of exam sessions is available on our website.

Our **language resource center** (library, media center) is open every day from Monday to Friday, from 12h00 to 18h30, to study after class.

08/24/2016

1. Standard course (a)

15h per week
10 to 15 students per class

| Number of weeks | Price | Additional week |
|------------------------|---------|-----------------|
| 2 | 420 € | |
| 3 | 630 € | 210 € |
| 4 | 840 € | 210 € |
| 5 | 1,020 € | 180 € |
| 6 | 1,200 € | 180 € |
| 7 | 1,380 € | 180 € |
| 8 | 1,560 € | 180 € |
| 9 | 1,720 € | 160 € |
| 10 | 1,880 € | 160 € |
| 11 | 2,040 € | 160 € |
| 12 | 2,200 € | 160 € |
| 13th and the following | | 160 € |
| 24 | 4,120 € | 160 € |
| 36 | 6,040 € | 160 € |

Course for **complete beginners** starts every 4 weeks (c)

2. Intensive course (b)

22h30 per week
10 to 15 students per class

| Number of weeks | Price | Additional week |
|------------------------|---------|-----------------|
| 2 | 600 € | |
| 3 | 900 € | 300 € |
| 4 | 1,200 € | 300 € |
| 5 | 1,480 € | 280 € |
| 6 | 1,760 € | 280 € |
| 7 | 2,040 € | 280 € |
| 8 | 2,320 € | 280 € |
| 9 | 2,580 € | 260 € |
| 10 | 2,840 € | 260 € |
| 11 | 3,100 € | 260 € |
| 12 | 3,360 € | 260 € |
| 13th and the following | | 220 € |
| 24 | 6,000 € | 220 € |
| 36 | 8,640 € | 220 € |

Course for **complete beginners** starts every 4 weeks (c)

3. Combi course - standard (c)

15h per week + 3h private lessons
Total = 18 h

| Number of weeks | Price | Additional week |
|-----------------|---------|-----------------|
| 2 | 840 € | |
| 3 | 1,260 € | 420 € |
| 4 | 1,680 € | 420 € |
| 5 | 2,070 € | 390 € |
| 6 | 2,460 € | 390 € |
| 7 | 2,845 € | 385 € |
| 8 | 3,220 € | 375 € |

4. Discovery course

French and cultural activities
from 29 May until 15 September 2017

| Number of weeks | standard 15h + culture prog. | intensive 22h30 + culture prog. |
|-----------------|------------------------------|---------------------------------|
| 2 | 560 € | 740 € |
| 4 | 1,120 € | 1,480 € |

The cultural program includes: 1 full day guided tour, 1 half day tour, 1 wine tasting, 1 cooking workshop for 2 weeks of course

5. DELF B1 or B2 preparation (d)

20h per week
from 3 April until 12 May 2017

| Number of weeks | Price |
|------------------------------|-------|
| 2 weeks | 720 € |
| 40 hours of program in total | |

6. Private lessons (e)

| Number of hours | price |
|--------------------|---------------|
| From 5 to 20 hours | 70 € per hour |
| 21 hours or more | 65 € per hour |

7. French immersion
3h per week
course on Saturday morning

| Number of weeks | Price |
|--|-------|
| 10 weeks 30 hours of program in total | 330 € |

Sessions : January 14th to March 18th, April 8th to June 10th
and October 7th to September 9th

8. Teachers training program (f)
from 3 July until 11 August 2017

| Number of weeks | 20h per week | 25h per week |
|-----------------|--------------|--------------|
| 1 | 310 € | 340 € |
| 2 | 620 € | 680 € |
| 3 | 910 € | 1,000 € |
| 4 | 1,200 € | 1,320 € |

Registration fee: 60 Euros (g)

NOTES :

- (a) Standard course: general French course (morning class) from Monday until Friday, 15h per week (1 hour = 60 minutes)
- (b) Intensive course: 15h general French in the morning, 1h30 phonetics, 3h tutorials (reading, oral), choice of workshops with 3h of cultural discovery or professional French, exam preparation, volunteering, etc. - 22h30 in total
- (c) Starting dates for complete beginners : Jan 9th, Feb 6th, March 6th, April 3rd, May 2nd, May 29th, June 26th, July 24th, Aug 21st, Sep 25th, Oct 23rd, Nov 20th for all standard and intensive courses
- (d) DELF B1 or B2 exam preparation: starting dates every Monday from 3 April until 2 May
- (e) Students registered in group class can add private tuitions to their program (minimum 1h per week)
- (f) Teachers' training program: from 1 to 4 weeks for teachers of French as a foreign language
- (g) Registration fee: any change made after the initial registration is charged EUR 30. Registration fee for French immersion program is limited to EUR 30.
- (h) Minimum intake: The number of teaching hours of our programs can be changed if the number of students is not sufficient (students of the same level)
- (i) Public holidays : in 2017, 'Institut de Touraine will be closed on the following dates: Monday 17/04, Monday 01/05, Monday 08/05, 25/05, 14/07, 15/08, 01/11. The courses are neither taught nor postponed on these dates. If the public holiday is on a Monday, the course will start on Tuesday.
- (j) Institut de Touraine is **closed** from 19 December 2016 to 6 January 2017, then from 18 December 2017 until 5 January 2018.

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INSTITUT DE TOURAINE

Long term language programs in 2017

You wish to make significant progress in French? To pass a DELF B2 or C1 exam thanks to a long-term training, while being immersed into French society? Gain a broad knowledge about French culture? Our long term programs are meant for you!

Register for 4 to 12 months and benefit from special rates.

Long term stay in intensive course - 22h30 per week

22h30 of lesson per week, including: 15h of general French (morning class), 1h30 of phonetics, 3h of tutorials, 3h of cultural workshop, French for business, DELF exam preparation or action-based units.

Tuition fees

| Duration of studies | Training hours | Free hours or weeks | Long term rate | Total saving |
|---------------------|----------------|---------------------|----------------|--------------|
| 16 weeks | 360 hours | 34 hours | 3,910 € | 330 € |
| 24 weeks | 540 hours | 2 weeks | 5,560 € | 440 € |
| 32 weeks | 720 hours | 3 weeks | 7,100 € | 660 € |
| 40 weeks | 900 hours | 4 weeks | 8,640 € | 880 € |
| 48 weeks | 1,080 hours | 6 weeks | 9,960 € | 1,320 € |

- Registration fee: 60 euros, in addition to the tuition fees
- To benefit from special rates, students should pay the total fee at least one month before the course starting date. In case of visa denial, the tuition fees are fully reimbursed; the school will only retain the registration fee.

Accommodation 2017

19 August 2017

*Accommodation rates are subject to changes without notice
The application rates will be confirmed at the time of the booking*



Host families

Available all
year

Half board Monday to Friday and full board on week-end.

What is included : ½ board during the week and full board at week-end. Laundry once a week, towels and bed sheets, free wifi

Distance to the Institut : 5-30 minutes walking distance

Notice for leaving : one week

Availability all year

The room is booked from Sunday to Sunday.

Single room + shared bathroom

182 € per week

Single room + private bathroom

210€ per week

Double room + shared bathroom

154€ per week

Double room + private bathroom

161€ per week

Additional charge for gluten-free meals : 15€ per week

Bed + breakfast + access to the kitchen

What is included : breakfast + access to the kitchen, laundry once a week, towels and bed sheets provided, free wifi

Distance to the Institute : 5-30 minutes walking distance

Notice for leaving : one week

Availability all year

Bed and breakfast : 380 € per month

Private
Residence
Les Estudines

Available all
year

What is included : furnished studio flats, towels and bed linen provided, Internet access.

Distance to the Institute : 15 minutes walking distance

Stay of minimum 3 months :

Standard studio flat : **550€ per month**, no Tv set, you have to open an electricity account, a deposit equal to one month's rent has to be paid, you have to give one month's notice before leaving

Stay between 30 nights and 3 months :

Studio City pack : **22.30€ per night** . Tv set included, bed made on arrival, electricity included, no deposit, no cancellation notice.

Stay for less than 30 nights : 54€ per night

Résidence
privée
Odals

Available all
year

What is included : Furnished studios flats, towels and bed linen provided, Internet access.

Distance to the Institute : 20 minutes walking distance

Standard studio flats : **650 € per month**, Tv set included, electricity account to open, a deposit equal to one month's rent has to be paid, you have to give one month's notice before leaving.

Stay for less than 28 nights : 45 € per night

**Furnished flat
Rental**

**Available all
year**

What is included : Furnished studios, flats or houses, water and electricity, towels and bed linen provided, Internet access

Distance to the Institute : 5-20 minutes walking distance

Availability all year

| | |
|------------|---|
| Studios | 600 € à 900 € per month according to size and amenities |
| Apartments | 800 € à 2000 € per month according to size and amenities |

Deposit : 1 month's rent

Leaving notice : 1 month

**Hameau Saint-
Michel**

**Available only
June to August**

What is included: ½ board (breakfast and dinner), water and electricity, towels and bed linen provided, wifi and laundry access, weekly cleaning, subscription charge

Distance to the Institute : 2 minutes walking distance

Availability : From June to August only

Single room + private bathroom from 560€ to 600€ per month

Single room + bathroom to share : 530€ per month

Twin room + private bathroom : 470 € per month

If your booking is over one month, ½ board is mandatory obligatoire +98€ par mois

Deposit : 130€

Leaving notice: 1 mois

Short bookings may be possible on demand

**University
residences**

**Available
From June to
August**

What is included : water and electricity, towels and bed linen provided as well as cleaning and cooking kit, laundry access, wifi

Distance to the Institute : 20-30 minutes on foot

Availability : from June to August only

Studio (Tonnellé) **470€ per month/375€ for 2 weeks**

Studio (H. Boucher) **470€ per month/375€ for 2 weeks**

Chambre avec sdb privée (C. Colomb) **390€ per month/311€ for 2 weeks**

Deposit : 100 €

Leaving notice: 1 week

Hotels

**Available all
year**

What is included : single or double rooms

Distance to the Institute : 5-10 minutes walking distance

Availability all year

Hôtel ** **75-90 €** per night single room without breakfast

Hôtel *** **95-120€** per night single room without breakfast

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Institut de Touraine Terms and conditions

1. Institut de Touraine

Institut de Touraine is a private higher education institution, registered with the Education Regional Authority of Orleans-Tours, a non-profit association by French law, under the academic supervision of the University François-Rabelais of Tours.

Trade register number: 77534361900018, vocational training number: 243700022437. Registered office: 1, rue de la Grandière BP 72047, 37020 Tours Cedex 1, France.

2. Registration

Registration is completed once the signed application form has been received by the Institut de Touraine (by fax, email or through the website) and a down payment of 30% of the tuition fees has been paid.

The application form must be filled out and signed by a person of age. If the student is under age, the form has to be signed by the legal representative. The name and contact details of the legal representative should be indicated on the application form.

The person who is legally responsible for the registration is named hereafter "the counterparty".

3. Information provided upon registration

The counterparty must give accurate and comprehensive information on the application form.

The Institut de Touraine cannot be held responsible for any consequence that may arise from the provision of inaccurate or incomplete information by the counterparty.

4. Programs and fees

The programs are described in the documentation of Institut de Touraine and on its website. The registration is made in accordance with the official price list for the chosen period.

5. Payment

A down payment of 30% of the tuition fees per enrolled student should be paid upon registration. The outstanding balance should be paid at least 30 days before the start of the course. For studies that last more than 90 days, a payment in 3 instalments is possible, without extra charges. Any applicable fees for bank transfer or postal order have to be paid by the counterparty.

6. Visas

Students should check with the French Consulate in their country of residence whether they need a visa to study in France. If a visa is required, they should start the procedure to obtain a visa as soon as they receive their registration certificate. Students should also possess all necessary documents and resources required for their sojourn in France (valid passport, vaccination, travel insurance, etc.).

7. Insurance

The counterparty should take in all necessary insurances for the student's stay in France, including civil liability and medical insurance. He should provide a proof of coverage upon request.

The Institut de Touraine cannot be held responsible for any consequences that may arise from the lack of insurance coverage of a student. Medical costs incurred in France by students will never be paid by Institut de Touraine.

8. Students' duties

Students should attend classes regularly.

The Institut de Touraine is entitled to expel a student if he (she) disturbs the class, does not attend class, steals or damages property. In those cases, tuition fees will not be refunded.

The Institut de Touraine can expel under age students from its programs if said students breach the code of conduct signed by their parents or if there is a health hazard for the student (consumption of drug, alcohol). In those cases, repatriation costs will be borne by the parents and tuition fees will not be refunded.

9. Duties of the Institut de Touraine

The Institut de Touraine should organize the training according to the information provided to the counterparty at the time of registration and according to the information available on its website and its official documentation.

The Institut de Touraine can book accommodation on request of the counterparty. It will inform the counterparty as soon as possible in case of problems (for instance, if the selected accommodation is not available) and will offer alternative solutions.

The Institut de Touraine is entitled to modify its courses and its services, provided that these changes cannot be avoided, that they are due to external circumstances and provided that these changes do not alter significantly the provision of training service.

10. Cancellation before the start of the course

10.1 Cancellation by the counterparty

• Period of withdrawal

The counterparty has a deadline of 7 clear days after sending the application form to exert its right of withdrawal without giving any reasons or incurring penalties. Bank charges will be deducted from the reimbursement.

• Cancellation

The cancellation must be notified in writing, by fax, mail or e-mail. If the cancellation occurs at least one month prior to the course starting date, the tuition fees paid to the Institut de Touraine will be fully refunded. Bank charges will be deducted from the reimbursement.

If the cancellation occurs less than one month prior to the start of the course, the Institut de Touraine will retain 30% of the tuition fees.

The booking fee is never refunded.

10.2 Cancellation by the Institut de Touraine

The school can cancel any course, especially if the minimum number of students is not achieved.

In this case tuition fees paid by the counterparty will be fully refunded.

11. Registration change made by the counterparty

11.1 Change made before the program starting date

The counterparty can change the course dates or the type of program, provided that he notifies said changes to the Institut de Touraine in writing at least one month before the course starting date. No cancellation fee applies in this case.

11.2 Change made after the program starting date

The counterparty can ask to change his registration during his studies at Institut de Touraine, provided that a) the program is available and b) said change is approved by the Department of Studies. Any request should be made in writing at least 15 days before its possible date of implementation.

11.3 Registration fee

Any change made in the dates of the course, the type of program or the accommodation booking entails complementary registration fee (worth EUR 30). Students are not entitled to a partial refund because of said changes.

12. Registration change made by the Institut de Touraine

The Institut de Touraine can change a registration if it is required. The Institut de Touraine can reduce the number of teaching hours if there are not enough students with a similar level of French at a given time.

13. Interruption of course

The students who wish to interrupt their course once it has already started are not entitled to any refund of tuition fees.

This provision applies to the whole duration of the sojourn specified on the certificate of enrolment delivered by the school.

Under exceptional circumstances, a partial refund of the tuition fees is possible. A refund can only be claimed in two cases:

- Death of the father or mother of the student,
- Admission to an undergraduate or a postgraduate program in France.

The counterparty shall provide all necessary proof to obtain a refund: death certificate and air ticket in case of death of ascendant, enrolment certificate in case of continuation of studies.

The amount of the refund of the tuition fee is calculated as follows: Institut de Touraine will retain 30% of the remaining tuition fees, with a maximum of 4 weeks, the balance being refunded to the counterparty.

14. No show

The students who do not come to class on due date and have not informed the school owe the full tuition fees.

15. Irregular attendance

Irregular attendance of the course does not entitle the student to any kind of refund.

The Institut de Touraine is entitled to refuse to deliver an attendance certificate to a student who has been absent without any valid reason.

16. Duplicate

Duplicates of diploma or grade reports can be sent to students who lost the original document. This service is charged EUR 20 (shipping/postal fee included). If courier service is requested it is billed in addition.

17. Public holidays

No class will be held on public holidays. There will be no compensation for public holidays.

18. Opposability

The terms and conditions are an integral part of the programs and services offered by the Institut de Touraine. The counterparty is supposed to have read, understood and agreed upon said terms and conditions, unless other arrangements have been made and agreed upon in writing between the Parties.

The registration for a course at Institut de Touraine entails adherence to the terms and conditions of the Institut de Touraine.

19. Litigation

In the event of litigation, the court of Tours has jurisdiction.

Tours, 14 November 2016